KPM Purchase Order Download
c-Systems Software Classic / Enterprise Systems

Preliminary Requirements

a. Your c-Systems server must currently receive price updates and monthly program updates electronically.

VENDFM program setup

a. The vendor name must begin with KPM.

b. Your six digit KPM Dealer number is entered in the "DUNS / Account number" field. You dealer number may be found on your dealer statement and is the same number used to login to their website.

c. The location code is entered in the "eDN Vendor ID" field.
   Businesses with a single receiving location for KPM shipments, enter "**0**" (zero) in this field. This is the most common entry.
   Businesses with multiple receiving locations for KPM shipments, please contact KPM to determine the proper location codes.

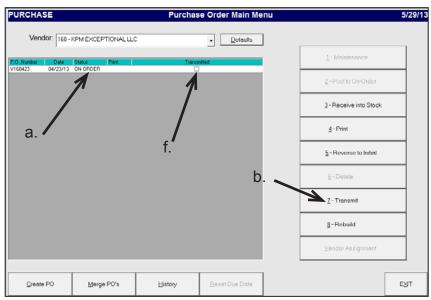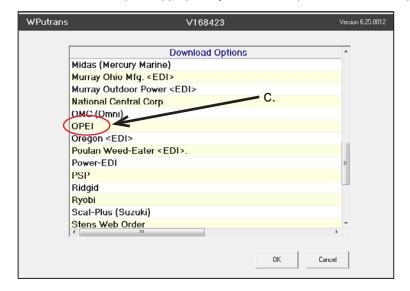When all entries are correct, click the **Exit** button.

Download a Purchase Order

a. When the account number and location code setup is complete, create the KPM order as usual and place it into "On-Order" status.

b. Select the "Transmit" option from the purchase order menu.

c. Select "OPEI" and click the "OK" button. Respond appropriately to the subsequent selections and prompts.

d. The computer sends the purchase order and awaits a response. *

e. After a few seconds, a message appears indicating if the transmission was successful.

f. After a successful download, a check mark appears in the "Transmitted" box on the Purchase Order menu screen (see top screen example).

* If the "Waiting for Response" message appears then the screen immediately clears, this indicates an incorrect system setting. c-Systems Customer Service must access the server and modify the internal configuration.